



Agency Records Disposition Schedule

Department: Department of Transportation

Section:

Division: Equal Opportunity and Diversity

Sub-Section:

TITLE: Affirmative Action Plan **CUTOFF:** When superseded or obsolete

DESCRIPTION: MoDOT affirmative action plan, written in accordance with the Affirmative Action Program, Governor's Executive Orders, Federal Department of Transportation applicable federal and state laws and regulations, and the principles of affirmative action and equal employment opportunity. **RETENTION:** Years: 0 Months: 0 Days: 0

NOTES: MoDOT will maintain the record. A copy will be sent to the Missouri State Archives. **DISPOSITION ACTION:** Permanent - Transfer to Missouri State Archives

SERIES: 23694 **SERIES STATUS:** Approved **APPROVAL DATE:** 10/13/2011

TITLE: Contractor Compliance Reviews Equal Employment Opportunity (EEO) **CUTOFF:** Completion of audit

DESCRIPTION: Data collection and audit of heavy highway contractors on federal aid projects for compliance with Equal Employment Opportunity requirements. Includes complete audit files, bulletin board checklists and wage rate interviews conducted by Resident Engineer Offices. **RETENTION:** Years: 10 Months: 0 Days: 0

NOTES: **DISPOSITION ACTION:** Destroy

SERIES: 23689 **SERIES STATUS:** Approved **APPROVAL DATE:** 10/13/2011

TITLE: Contracts-On-the-Job Trainee (OJT) and Disadvantaged Business Enterprise (DBE) Supportive Services programs **CUTOFF:** Completion of contract

DESCRIPTION: Written obligations agreed to by the Missouri Department of Transportation (MoDOT) and contractors for OJT and DBE Supportive Services programs. Includes documents related to implementation of the program and correspondence with the Federal Highway Administration (FHWA). **RETENTION:** Years: 10 Months: 0 Days: 0

NOTES: **DISPOSITION ACTION:** Destroy

SERIES: 23740 **SERIES STATUS:** Approved **APPROVAL DATE:** 10/13/2011